



FINANCE DEPARTMENT

## PROPERTY TAXES AND UTILITES REFUND REQUEST FORM

Refund to be made payable to:

Registered Owner \_\_\_\_\_

Property Address \_\_\_\_\_

Folio # \_\_\_\_\_ Phone # \_\_\_\_\_

Reason for Refund \_\_\_\_\_

Mailing address for refund if different from property address:

Street: \_\_\_\_\_ City: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Is the property in the process of being sold or has it been sold?

YES

NO

If Yes, a copy of the Statement of Adjustments may be required.

I hereby certify that I am a registered owner of the property described above and hereby make application for a refund in the amount of \$ \_\_\_\_\_ being an overpayment of my property taxes / utilities.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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