



... a great place to live, work & play

One of the sunniest regions in BC's Lower Mainland, Delta embraces three unique communities – Ladner, North Delta and Tsawwassen. The Corporation of Delta is looking for dedicated individuals to join our team and share in our commitment to lead the way in public service excellence.

## **Municipal Clerk**

# **THE CORPORATION OF DELTA**

Reporting to the Chief Administrative Officer and working directly with Municipal Council, you will assume complete responsibility for a committed team executing a wide variety of work undertaken by the Municipal Clerk's Department. You will provide leadership and vision in the areas of Council support, meeting and election services, procedure and protocol, the Freedom of Information and Protection of Privacy Act as well as public correspondence.

You are a strong, flexible leader and accomplished communicator with excellent interpersonal skills, sound judgement and a diligent approach. Your understanding of governance policy, information management, public relations and the municipal election process is founded on 10-plus years' senior management experience in municipal government and either a degree or designation in public administration. A high degree of tact, diplomacy and sensitivity to community issues are among your suite of attributes.

If you are interested in taking a leadership role with an organization that prides itself on its rich history and future sustainability, please send your résumé and covering letter in confidence to George Madden or Allison Rzen at:



### **PINTON FORREST & MADDEN / THE CONSCIENTIA GROUP**

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