

WATER SYSTEMS OPERATOR III

1. Nature and Scope of Work

This is skilled technical and supervisory work involving responsibility for the organization and direction of a moderate sized group of subordinates engaged in skilled and semi-skilled water system repair, maintenance and servicing operations. An employee of this class assigns, inspects, supervises and as required, assists in the work of subordinates and is responsible for the quality, progress and completion of assigned projects and operations. Both oral and complex written assignments may be received from a superior who reviews work performance in terms of the efficiency of operations and adherence to established work and safety standards.

2. Illustrative Examples of Work

Assigns, schedules, inspects, supervises and as required, assists in the work of crews comprised of skilled and semi-skilled systems operators engaged in inspection, service, maintenance, water pumping and pressure reducing stations, reservoir maintenance, water meters and water quality sampling.

Reviews, revises and implements minor changes and recommends implementation of major changes in the preventive maintenance program for water system facilities and related equipment.

Determines priorities and checks work in progress and upon completion for workmanship and conformance to established standards.

Prepares and maintains a variety of time and operational records and reports, provides cost and time estimates for projects when required; orders materials and parts and distributes same.

Investigates complaints from the public, explains work methods, schedules and related matters.

Responds to emergency or trouble calls, investigates and assesses damage or problem, determines methods of effecting repairs or arranges for corrective action where possible.

Ensures conformance to proper safety procedures and precautions.

Performs related work as required.

3. Required Knowledge, Abilities and Skills

Thorough knowledge of the methods, practices, materials, tools and equipment used in the work.

Thorough knowledge of the hazards and safety precautions related to the work.

Considerable knowledge of the applicable departmental rules, regulations, policies and procedures.

Ability to plan, assign, supervise and check the work of subordinates, to schedule maintenance projects and to provide emergency repairs.

Ability to prepare and maintain a variety of work records and reports, to read sketches, plans and diagrams, to order materials and to monitor expenditures.

Ability to assist with selecting, training, evaluating, disciplining and motivating staff.

Ability to establish and maintain effective working relationships with a variety of internal and external contacts.

Ability to perform all duties with minimal supervision.

4. Desirable Training and Experience

Completion of the 12th school grade supplemented by related technical courses, plus considerable related experience including some supervisory experience, OR an equivalent combination of training and experience.

5. Required Licenses, Certificates and Registrations

E.O.C.P. – Water Distribution - Level 3

Driver's License for the Province of British Columbia.

2009 July 10, 11:00 a.m.